



**KENYA COPYRIGHT BOARD**  
**OFFICE OF THE ATTORNEY GENERAL AND**  
**DEPARTMENT OF JUSTICE**



KENYA COPYRIGHT BOARD

Ref:.....

Date:.....

**PUBLIC NOTICE**

**RE: EXPRESSION-OF-INTEREST FOR REGISTRATION AS A COLLECTING SOCIETY**

**Background**

The Kenya Copyright Board (KECOBO) is a State Corporation operating under the office of the Attorney General and Department of Justice with the mandate of enforcing and administering Copyright issues. Part of its mandate is licensing and supervising the activities of Collective Management Societies; Section 46 of the Copyright Act provides for the registration of collecting societies.

In order to realize its mandate, KECOBO now invites Expressions of Interest (EOI) from firms that possess the appropriate competence, expertise and experience to execute the tasks of a collecting society for the following rights;-

- Authors, Composers and publishers;
- Producers of sound recordings;
- Performers rights;
- Reprographic rights; or
- A combination of some of the rights

**Eligibility Requirements/ Qualifications**

Interested bidders should provide information demonstrating that they have the required capabilities, technical qualification and relevant experience as per the Copyright Act and Copyright Regulations to perform the services of a collecting society. The following information must be included in the Expression of interest:-

- a. A letter expressing interest to be considered as a collecting society. The letter should demonstrate the capacity as required under the Copyright Act and Regulations;
- b. The category of rights the firm wishes to manage;
- c. The curriculum vitae of the members of the Board of Directors and management, if any;
- d. The signatures of at least 200 rights holders and their works willing to authorise the firm to manage its rights accompanied by copies of the relevant identification documents

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**" Protecting Copyright, Encouraging Creativity "**

ISO 9001 : 2008 Certified

NHIF Building, 5th Floor, Ragati Road • P.O. Box 34670 00100 Nairobi, Kenya • Tel: +254 20 2533869/59  
Email: info@copyright.go.ke • Facebook: Kenya Copyright Board • Twitter: @Kenyacopyright • Website: www.copyright.go.ke



- e. A business plan indicating maximum time required for full scale operations
- f. A statement of capacity to fund initial operations of the society, if licensed.

In addition, the following documents must be attached;

- a) a certificate of registration as a company limited by guarantee and incorporated under the provisions of the Companies Act;
- b) a certified copy of a society's Memorandum and Articles of Association;
- c) where applicable, a certified copy of the society's annual return filed with the Registrar of Companies showing the corporate structure of the society during the period;
- d) where applicable, audited accounts of the society for the two years preceding this expression of interest; and
- e) a full list of the names and addresses of all the members of the society, if any;

Only short listed applicants will be invited to apply for registration as Collection Societies later in the year.

The document for this Expression of Interest should be addressed to:-


**The Executive Director  
Kenya Copyright Board  
P. O. Box 34670-00100  
NAIROBI**

Or Hand delivered at the 5<sup>th</sup> Floor NHIF Building, Ragati Road, Kenya Copyright Board Reception Desk so as to reach not later than 22<sup>nd</sup> July 2016 at 5.00p.m.

**NB:**

**This is a preliminary process intended to shortlist potential bidders for Collective Management Organisations licenses. The notice applies to firms interested to be licensed as collecting societies in 2017. Currently licensed CMOs need not to apply.**

Issued by:



**Edward Sigei,  
Acting Executive Director  
KENYA COPYRIGHT BOARD**

**15<sup>th</sup> June 2016**